

KENDRIYA HINDI SANSTHAN

(Ministry of Human Resource Development, Government of India)
Hindi Sansthan Marg, Agra-282005

Advertisement for the post of DIRECTOR

Applications are invited for the post of Director, Kendriya Hindi Sansthan, Agra, an autonomous body under the Ministry of Human Resource Development, Government of India from persons possessing qualifications and experience mentioned below in the prescribed proforma published in the Employment News/Rozgar Samachar. The application form can also be downloaded from the Kendriya Hindi Sansthan website www.hindi.nic.in

Pay Scale: Revised Pay Band PB-4 Rs. 37400 67000+ Grade Pay 10000
Rs. 18,400-500-22,400 (Pre-revised)

Qualifications & Experience:-

Essential: (1) 1st class Master degree in Hindi from a recognized university. (2) Ph.D in Hindi from a recognized university. (3) Published papers in reputed journals and published works as evidenced in authoring books.

Desirable: (1) Master's degree in Linguistics from a recognized University. (2) Practical knowledge of English language and study as a subject up to graduate level. (3) Knowledge of regional literatures and cultures of India. (4) Knowledge of another foreign language or work done in the same

Academic Experience:

(1) Teaching experience of at least 15 years at higher levels (graduation and above) in recognised College/Institutes. (2) Experience of imparting Research guidance. (3) Organising and directing academic programmes related to Hindi teaching and teachers training and production of teaching material specially for instruction in Hindi as a second/foreign language as well as service medium. (4) Use of innovative pedagogic techniques for teaching of Hindi at all levels.

Administrative Experience:

(1) Five (5) years administrative experience as Dean of the faculty/Principal of a Post-Graduate College/Rector/PVC/Vice-Chancellor of a University/Head of a University Department. (2) Sound administrative acumen, leadership qualities with vision and foresight. (3) Familiarity with Govt. policies, rules and procedures.

Method of Recruitment:

By Deputation. The candidate should be the Dean of faculty /Principal of a Post-Graduate College/ Vice-Chancellor of University/ Head of a University Department.

Contd...

Age limit and Tenure:

Not more than 55 years. The initial appointment is for three years. Tenure may be extended, but it will not be extended by more than two years. Retirement age is 60 years.(The age of the applicants would be reckoned as on the closing date for receipt of applications for the post as per the advertisement published in the Employment News/Rozgar Samachar).

Last Date:

Duly filled up applications complete in all respects and forwarded through Proper Channel by the concerned University/College should reach Shri R. P. Sisodia, Director (Languages), Department of Higher Education, M/o Human Resource Development, Room No.210 - C Wing, Shastri Bhawan, New Delhi - 110001 within **60 days** from the date of publication of the advertisement in the Employment News/Rozgar Samachar.

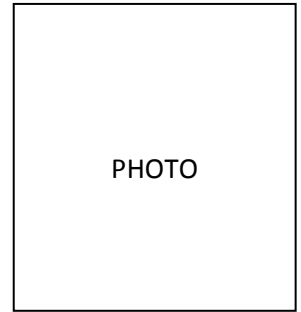
Note-1:-

The applicants who are in Central Govt./ State Govt. Service / Autonomous Bodies / Union Territories or other Govt. Bodies should submit their application through proper Channel alongwith Integrity Certificate and a certificate to the effect that no disciplinary proceedings are pending or contemplated against the officer. A.C.Rs. of the last 5 years may also be forwarded alongwith the application.

Note-2:

The advertisement for the post of Director, Kendriya Hindi Sansthan, Agra, earlier issued in July, 2008, may please be treated as cancelled keeping in view that the Recruitment Rules for this post have been framed and incorporated in the Memorandum of Association, Rules and Byelaws of the Kendriya Hindi Shikshan Mandal, Agra, in September, 2009. As such, candidates who had applied for this post against the advertisement of July, 2008, would need to apply afresh keeping in view the educational qualifications, experience, etc., as given in the present advertisement.

PROFORMA OF APPLICATION



1. Name and Address (in Block Letters) _____

2. Date of Birth (in Christian era) _____

3. Date of retirement under Central/State Government Rules

4. Educational Qualifications

5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification as been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential (1)		
(2)		
(3)		
Desirable (1)		
(2)		
(3)		

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post _____

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature.

Office/ Institution	Post Held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)

8. Nature of present employment i.e. Ad-hoc :
or Temporary or Quasi- Permanent or
Permanent
9. In case the present employment is held :
on deputation/contract basis, please state
- a) The date of initial appointment :
- b) Period of appointment on :
deputation/contract
- c) Name of the parent office/ organization :
to which you belong
10. Additional details about present :
employment Please state whether
working under (indicate the name of your
employer against the relevant column)
- Central Govt. :
- State Govt. :
- Autonomous Organization :
- Government Undertaking :
- Universities :
- Others :
11. Please state whether you are working in :
the same Department
12. Are you in Revised Scale of Pay? If yes, :
give the date from which the revision took
place and also indicate the pre-revised
scale
13. Total emoluments per month now drawn :
14. Additional information, if any, which you :
would like to mention in support of your
suitability for the post. (This among other
things may provide information with
regard to (i) additional academic
qualifications (ii) professional training and
(iii) work experience over and above
prescribed in the Vacancy
Circular/Advertisement) (Note: Enclose a
separate sheet, if the space is

insufficient)

15. Whether belongs to SC/ST :
16. Remarks (The candidates may indicate :
information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Address _____

Date _____

Countersigned

(Employer with Seal)