

BY SPEED POST

No. F. 1-6/2010 -Sch. 5
Government of India
Ministry of Human Resource Development
(Department of School Education & Literacy)

New Delhi, the 27th August 2010

To,

As per list attached

Subject:- National Award to Teachers, 2009 – Function for the Distribution of Awards- Information to Teachers – Regarding

Sir/Madam,

In continuation of this Ministry's letter informing you about your selection for the National Award to Teachers, 2009, I am directed to inform you that the function for the distribution of National Award to Teachers for the award year, 2009 will be held on 5th September, 2010 at Vigyan Bhawan, New Delhi.

2. The details about the arrangements for the stay of the teachers at New Delhi, etc. are enclosed herewith (**Annexure**). You are requested to intimate your arrival details in the enclosed proforma.

3. **It may please be noted that the teachers are required to reach New Delhi on 3.9.2010 positively.**

4. **This advance intimation is meant to enable you to make arrangements for Railway booking etc. both for the inward and return journey. The Awardee teachers traveling by Rail will be allowed to travel by the shortest route by IInd AC (other than Rajdhani Express) or by the class of the accommodation by which the journey is actually performed, whichever is less. Rail/Bus tickets of your journey (both sides) are required to be deposited for disbursement of your TA/DA amount.**

5. **It may also be noted that only one companion per teacher is permitted to attend the function at Delhi on 5th September, 2010.**

6. This letter may please be acknowledged.

Yours faithfully,

Sd/-
(M. Dilip Kumar)
Under Secretary to the Govt. of India
Tele.No.23387342

Encl : As above.

PROFORMA

1.	NAME (IN BLOCK LETTERS)	:	
2.	STATE/UNION TERRITORY FROM WHERE SELECTED	:	
3.	DATE AND TIME OF ARRIVAL AT NEW DELHI	:	
4.	DATE AND TIME OF DEPARTURE FROM NEW DELHI	:	
5.	BRANCH OF CANARA BANK ON WHICH DEMAND DRAFT IS REQUIRED (IF NO CANARA BANK BRANCH EXIST, THE NAME OF NEAREST SBI BRANCH)	:	
			SIGNATURE OF AWARDEE TEACHER

**INFORMATION REGARDING PARTICIPATION OF TEACHERS IN
THE FUNCTION OF NATIONAL AWARD TO TEACHERS, 2009 IN NEW
DELHI**

*(Please note that this is a TENTATIVE Programme and is subject to change)

1. **PROGRAMME***

1.	Arrival of Teachers at Hotel Ashok Chanakyapuri, New Delhi	3 rd September, 2010 – check in will start from 09.00 hrs.
2.	Courtesy call on Hon'ble Prime Minister at 7, Race Course Road, by Awardee Teachers only	4 th September, 2010 at 8.00 AM
3.	Rehearsal for the distribution of awards function at Vigyan Bhawan, New Delhi	4 th September, 2010 from 11.30 AM
4.	Lunch hosted by HON'BLE MINISTER OF HUMAN RESOURCE DEVELOPMENT at Vigyan Bhawan, New Delhi	4 th September, 2010 at 1.30 PM
5.	Award Distribution function at Vigyan Bhawan, New Delhi	5 th September, 2010
6.	Visit to Mughal Garden at Rashtrapati Bhawan, New Delhi (Subject to confirmation)	5 th September, 2010 in the afternoon. (Subject to approval)
7.	Payment of TA/DA and Award Money to Awardee Teachers at Hotel Ashok, New Delhi.	5 th September, 2010 (7.00 PM onwards)

2. **Boarding and Lodging**

Arrangements have been made at **Hotel Ashok, Chanakyapuri, New Delhi**. The approximate distance from the important places i.e. Railway Stations, ISBT etc. to the Hotel is as follows:

Hotel Ashok

Old Delhi Railway Station	15 Km.
New Delhi Railway Station	10 Km
Nizamuddin Railway Station	10 Km
ISBT	20 Km
Airport (Domestic)	15 Km.

The Awardee Teachers and one accompanying person will be provided free Boarding and Lodging at Hotel Ashok, Chanakyapuri, New Delhi. **Adequate arrangements will be made by the Hotel for your lodging. You may bring with you articles required for your personal use. Further informations regarding the Hotel will be available in your hotel room.**

3. **Travelling Allowances:**

(1) Two-tier AC (**other than Rajdhani Express**) Railway fare for your journey, to Delhi and back by the shortest route is admissible or if the journey is actually performed by the lower class, then the actual fare will be paid.

(2) In addition, you will be entitled to the following:

(a) Actual Bus/Steamer fare as the case may be for distance where no Rail link exists. Bus Tickets/Steamer tickets will be required to be attached with the Bill.

(b) Conveyance charges as admissible under the rules from your residence to the nearest Railway Station, Bus Stand or Steamer Station and back from Delhi/New Delhi/Nizamuddin Railway Station to the place of stay in New Delhi will be allowed.

(3) Cash receipt in support of Rail Fare/Bus Fare paid may kindly be brought with you and attached with the TA Bill.

4. **Award Money**

Award Money of Rs. 25,000/- will be remitted to you through a Bank Draft. You are requested to intimate in advance the Canara Bank Branch or alternatively a Branch of State Bank of India on which Demand Draft is required.

N.B: You may please note that Bags, Radio-Transistors, Tape-Recorders, Cameras, Binoculars, Arms and Ammunitions, Mobile Phones, Pagers etc. are not permitted in the Vigyan Bhawan, Mughal Garden and Prime Minister's House.