

Additional Ownership/Registration details of Polytechnic to be furnished for Online Registration with Accounts Division, MHRD under CDTP Scheme

S.No	Particulars	Details in this Column to be filled by Polytechnic
1.	Category of Agency – <i>(Pl.Select from one of the following options) –</i> 1) State Govt. Polytechnic; or 2) Autonomous Polytechnic; or 3) Govt. Aided Polytechnic; or 4) Unaided/Self Financing Polytechnic; or 5) Public Private Partnership Mode; or 6) Any other (please specify)	
2.	Nature of organization - <i>(Pl.Select from one of the following options) –</i> 1) Society Registered under Societies Act, 1860; or 2) State Govt. Deptt./Govt. Subordinate Office 3) Any other (please specify)	
3.	Polytechnic’s Registration No. Under Society Act /or Registration particulars under any other Act (if any) –	
4.	Date of Registration –	
5.	TIN / TAN Number –	
6.	Specify the State in which Registered –	
7.	Registering authority ie Registrar of Societies or any other authority as applicable –	
8.	Controlling Authority of polytechnic –	
9.	Whether AICTE Approval received for 2009-10 – Specify AICTE order No. and year upto which AICTE approval exists (Copy of AICTE Approval order to be enclosed)	

I,Principal/Director, _____
_____ (**Polytechnic name**) certify that the information furnished above is true and nothing material has been concealed and I undertake on behalf of the aforementioned Polytechnic to scrupulously abide by the norms and guidelines and instructions conveyed from time to time, by the Ministry of Human Resource Development, for implementation of the Scheme of Community Development through Polytechnics.

(Signature with seal of Principal of Polytechnic)

I/we _____ (Polytechnic name) would like to receive the sums disbursed by the Ministry of Human Resource Development, Department of Higher Education to me/us electronically to our bank account detailed below :-

Payee Particulars

S . N o	Name of Polytechnic (as in Bank A/c)*	Full address of the Polytechnic	District	Pin Code	State	Telephone number with STD Code	Fax No. (if any)	E-Mail address	Name of the Bank	Bank Branch (Full address) & Tel. Number	Bank account No.	Type of Account Saving/ current	Modes of electronic transfer available in Bank Branch (RTGS/NEFT /ECS/CBS)	IFSC Code	MICR Code

(Signature with seal of Principal of Polytechnic)

It is certified that the above mentioned Bank Account number & Bank Details are correct as per the records of the Bank.

(Countersigned by the Manager of the above Bank Branch with seal of Bank Branch)

Polytechnics should not use words such as "Community or Scheme etc." while recording their name in Bank Account. Only the approved name of Polytechnic must be used or Electronic transfer of funds may be delayed/fail. Polytechnics are advised that every Column of the proforma (2 pages) must be compulsorily filled and nothing must be left blank, as sanction and release of funds is done electronically. The Bank details such as MICR code & IFSC code may be filled in consultation with Bank, and should not be left blank.

*The Polytechnic's Name mentioned here and in the Principal's rubber seal below must be the same as given in Polytechnic's Bank A/c. The Polytechnic's Name in the Bank A/c must also tally with the name as approved by AICTE/Societies Registrar and as given in the Ministry's sanction letters/records. If there is any change in the Name of the Polytechnic, a copy of the order of AICTE / State Government supporting such change should be enclosed with this format, and name should also be updated in Bank records.

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