

Government of India
Ministry of Human Resource Development
Department of Higher Education
Technical Section-II
Shastri Bhawan, New Delhi-110001

Application are invited for filling up of the post of MEMBER SECRETARY, All India Council for Technical Education (AICTE), a Statutory Body under the Ministry of Human Resource Development in the Scale of Pay of Rs. 67000-79000 (revised) by deputation/short-term contract for a term of three years, renewable for one more term of three years or till the age of 62 years, whichever is earlier.

The following officers are eligible for consideration: (a) A person who has served or is serving as a Vice-Chancellor of a University, Director or Principal of a Post-Graduate Engineering College or Institute of Professor in a University or an Institution of Higher Technical Education or Research with at least 10 years' regular service in the grade of Professor in the pre-revised scale of pay of Rs.16, 400-22,400 or (b) officers under the Central Government/State Governments /Union Territory Administrations or Public Enterprises not below the rank of Joint Secretary to the Government of India or equivalent with at least 5 years' regular service in the grade and with experience of managing technical education system or (c) officers of Universities, Research Institutes or Academic Organizations not below the rank of Registrar of Central Universities or equivalent with at least 10 years' regular service in the grade of Rs.16,400-22,400/- (pre revised)

Applicants/nominees should preferably be below the age of 59 years at the time of closing date for applications/nominations. Applications in duplicate in the proforma given in the website of the Department (www.education.nic.in) under the sub head technical education may be sent, through proper channel, to the SECTION OFFICER, TECHNICAL SECTION-II, DEPARTMENT OF SECONDARY AND HIGHER EDUCATION, MINISTRY OF HUMAN RESOURCE DEVELOPMENT, ROOM NO.431, 'C' WING, SHASTRI BHAWAN, new delhi-110001 so as to reach latest by **20th January, 2010.**

PROFORMA

Name of the Post: MEMBER SECRETARY, All India Council for Technical Education (AICTE), New Delhi.

1. Name in Full (in Block Letters)

2. Father's/Husband's Name

3. Date of Birth (Age as on 30.01.2010)

4. Nationality _____

5. Present Position and Address for correspondence (in Block Letters)

6. E-mail ID. _____

7. Ph. _____

8. Fax. _____

9. Whether belongs to SC ST OBC
(Please tick and if yes attach certificate)

10. Educational Qualifications
(in chronological order commencing from Bachelor's Degree)

Sl. No.	Exam. Passed	University/ Institution	Year of Passing	Main Subjects	Division or Equivalent

11. Employment Record (details in chronological order, starting with the first job).

Sl. No.	Name & Address of the employer/institution	Period of service		Designation of post held and scale of pay	Nature of work and level of responsibility
		From	To		

Affix Recent
Passport size self
attested
Photograph

12. Administrative experience, if any (please specify)

13. Details of experience possessed as per the eligibility criteria

14. Research Publications and Reports (Add list, if required).

15. (a) Present scale of pay _____
(Govt./University/Public Undertaking)

(b) Present Pay _____

(c) Period of service in the present scale of pay _____

16. Any other relevant information, if any _____

17. **Declaration**

I hereby certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time I am found to have concealed/distorted any material information, my appointment shall be liable to be summarily terminated without notice/compensation, notwithstanding suitable disciplinary actions.

Place _____

Date _____

Signature of the candidate

Certificates (To be given by the Head of the Organisation/employee)

1. Certified that the particulars of the officer have been verified and found correct.
2. It is certified that no disciplinary proceeding is pending or/and contemplated against the officer. Integrity of the officer is also certified.
3. The CR Dossier of the candidate (s) is/are enclosed. / There is no practice of maintaining CR Dossier in this Organisation.*

Signature of the Head of the Organisation/Employee
with official seal

*Strike out whichever is not applicable.