

**F.No. 16-8/2009-S&S**  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
(S&S Section)  
\* \* \* \* \*

Shastri Bhawan, New Delhi  
9<sup>th</sup> February, 2010

**TENDER NOTICE**

Ministry of Human Resource Development invites sealed rates quotations for printing of **Annual Report 2009-10** and **Outcome Budget 2010-11**, in respect of this Ministry. The Annual Report for the year 2008-09 contained 342 pages in A-4 Size glossy paper and Outcome Budget 2009-10 contained 168 pages. The cover of the Annual Report will be in Art Paper and the report would be having photographs / graphs in four colour, and that of the Outcome Budget will be in 130 GSM ordinary paper and black & white.

2. The quotations may be given in the enclosed performa, duly signed by the tenderers. An amount of Rs.50,000/- (Rupees Fifty Thousand Only) may also be send along with the quotations as EMD, by way of Demand Draft in the name of Pay and Account Officer (Education), Ministry of Human Resource Development, Shastri Bhawan, New Delhi. The tender received after the due date and time will not be considered.

3. The **Technical / Financial** bid should be in two separate sealed covers, with technical bid marked clearly as '**TECHNICAL BID**' and financial proposal marked as '**FINANCIAL BID**'.

(a) The **Technical Bid** should be offered in **Annexure – I** containing the following details:-

- (i) Name of the firm
- (ii) Business address of the firm
- (iii) Telephone No.
- (iv) Mobile No.
- (v) Annual turnover of Rs.2.00 crores (Rupees Two Crores) per year of the firm with proof for the last three years.
- (vi) Performance certificates issued by at least 3 (three) reputed Ministries /Depts. /PSUs during the last three years. (Self certified copied to be enclosed).
- (vii) Copy of the latest Income Tax return (along with PAN / TIN with proof).
- (viii) The earnest Money of Rs.50,000/- (Rupees fifty thousand only) through a Demand Draft / Pay Order (No. \_\_\_\_\_ and date \_\_\_\_).
- (ix) VAT Account No. / Service Tax No. (As may be applicable) with latest Challan (proof the same must be attached).
- (x) Supporting Document in respect of TDS Certificate issued by concerned Departments.

(b) The **Financial Bid** should include: the rate against each item separately, as per items indicated in **Annexure – II**.



