

F. No. 2-9/2010-S&S  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
S&S Section  
.....

New Delhi, the 17<sup>th</sup> August, 2010

To

As per list attached &  
Website of Ministry of HRD.

Subject : Proposal for Dismantling, Shifting & Re-assembling of Steel Compactor –  
Regarding –

Sir,

Sealed quotations are invited from the Authorized dealers of Godrej (in the enclosed Annexure) who have been rendering/service/undertaking the specialized work for dismantling, shifting & re-assembling of steel compactor of Godrej make. The details for the same are as detailed below :

Sl. No.	Description of Jobwork
1.	<b>Dismantling of existing steel compactor of Godrej make having 102 bodies presently installed in CRU of the Department at 1<sup>st</sup> Floor, Shastri Bhawan, New Delhi, Shifting the same from Shastri Bhawan to West Block-I, Wing-6, 2<sup>nd</sup> Floor, New Delhi and again re-assembling the same</b>

2. Rates quoted should be inclusive of dismantling, shifting and re-assembling of steel compactors and no extra payment will be made for shifting items.

3. Only Experienced Service Provider in the relevant field having the requisite competence/capacity to handle jobs relating to the steel compactor need only apply. While submitting the tenders, the intending tendering firms shall have to furnish the Department with proof of experiences, PAN Number, Sales Tax Number/VAT/Service Tax Number etc.

....2/-



4. Duly filled tender forms should be submitted along with a crossed Demand Draft of a value of Rs. 5,000/- (Rupees five thousand only) towards the Earnest Money Deposit (EMD), drawn in favour of PAO (Edu.), Department of Higher Education, Shastri Bhawan, New Delhi. Interested Firms may submit their unconditional rates (in the enclosed Annexure) to the undersigned in a sealed cover. The outer cover should be superscribed "**Quotation for Dismantling, Shifting & Re-assembling of Steel Compactors**" should be put in the Tender Box, placed at Information and Facilitation Centre (IFC) of the Department, at gate no. 6, Shastri Bhawan, New Delhi by **3.00 P.M. on 27<sup>th</sup> August, 2010**. The quotations will be opened on the same day at **3.30 P.M. on 27<sup>th</sup> August, 2010** in Room No. 123-C, Shastri Bhawan, New Delhi in the presence of the representatives of the firms, if any.

5. The tenders received without EMD in the abovesaid manner or the tender incomplete in any respect shall be summarily rejected. The EMD shall be returned soon after the finalization of the tender process. However, in the case of the successful tenderer, the EMD will be returned only after the firm concerned deposits with the Department necessary Security Deposit.

6. Goods, if any, supplied for re-assembling the steel compactors will have a Guarantee /Warranty of one year.

7. The firm which qualifies in the Tender Process would be required to furnish a Security Deposit of 5% of contractual value in the form of FDR payable in the name of PAO (Education), which should be valid for 14 months and will be returned to the firm only on completion of two months beyond the period of warranty of one year.

8. The job work should have to be completed within 10 days from the issue of order to the firm. It may be noted that the guarantee/warranty period on all the supplied items will be minimum for a period of one year and during the currency of guarantee/warranty period the firm shall have to provide free of cost services, if required and no extra payment will be made to the firm

9. In case the firm fails to replace/repair the defective items, if any, within the guarantee/warranty period, the cost of the same will be recovered from the Security Deposit and the firm will be black listed by this Department and inform to all the Departments of Government of India.

10. Over writing on the quotations must be avoided, otherwise the quotations are likely to be rejected. The Department reserves the right to accept or reject any tender, in whole or in part thereof without assigning/specifying any reason(s) thereof and the decision of the competent authority in the Department shall be final and binding on the contractor firm. The firm entrusted with the work shall have to carry out the contract at the rates approved by the Department.

...3/-

A handwritten signature in black ink, consisting of a large, stylized 'M' or 'N' shape with a long horizontal stroke extending to the right.

11. It may be noted that before quoting the rates, the firms can inspect the existing compactor, place of its installation and shifting place by contacting SO(S&S) at telephone Nos. 23384590 , 23389343. on any working day at 14.30 to 15.30 Hrs. on 24.08.2010.

12. All the participating firms may ensure that the items if supplied during the re-assembling of compactors are of only reputed and Standard Quality and at any stage it is found that the items supplied are of sub-standard quality/inferior quality, the Security Deposit will be forfeited and if the cost of the item is not covered from the Security Deposit the same will be recovered from the supplier.

13. The Department reserves the right to accept or reject any or all tenders without assigning reasons thereof.

Yours faithfully)

  
(S.K. Mishra)

Under Secretary the Government of India  
Tele : 23073109

Copy to :

1. Programmer (CMIS), MHRD with a request to upload this tender document in the Ministry's Website.
2. All the Ministries/Departments of Govt. of India.
3. All Notice Boards.
4. As per list

ANNEXURE

TENDER FOR DISMANTLING, SHIFTING & RE-ASSEMBLING OF STEEL COMPACTORS

1.	Name & Address of the Service Provider/Phone No.	
2.	Name of the Proprietor/Partners of the Agency/Firm	
3.	Sales Tax No. /VAT No./Service Tax No. of the Firm	
4.	PAN Number	

(Please attach documentary proof for above)

**Description of Job work to be conducted for dismantling, shifting & re-assembling of steel compactor**

Sl. No.	Description	Total Cost (in Rs.)
1.	Dismantling of existing steel compactor of Godrej make having 102 bodies presently installed in CRU of the Department at 1 <sup>st</sup> Floor, Shastri Bhawan, New Delhi, Shifting the same from Shastri Bhawan to West Block-I, Wing-6, 2 <sup>nd</sup> Floor, New Delhi and again re-assembling the same	

Name & Signature of the  
Authorised Signatory of the Firm  
(with Seal of the Agency affixed)

Date :

